NEW GRADUATE

Student Orientation

Just prior to the start of the fall semester, a special program is held to introduce and welcome new graduate students to the university. Orientation connects students with each other and provides information regarding programs and services offered to students.

Time Limit

All requirements for graduate degrees must be completed within five years. Extensions or exceptions to the rule require permission from the dean.

An extension of program may be approved by the dean based on a written request. The time granted for the extension does not count toward determining the time spent in the program.

File Reactivation and Readmission Procedures

The files of graduate students who do not register for any courses in one to four consecutive semesters (summer sessions are not included) are deactivated. In order for the graduate student to register in a current semester, it is necessary for the student's file to be reactivated.

If the graduate student has failed to register for five or more consecutive semesters (summer sessions are not included), the student must file for re-admission into his/her degree program.

Below are the procedures for graduate students to reactivate their file or request readmission into their degree program.

Reactivation of Student File Procedure

To return his/her file to active status, the student must file a Graduate Reactivation and Readmission Form in order to continue to register for courses in his/her degree program. On the reactivation form, the student should check the box labeled "file reactivation."

Readmission Procedure

On the Graduate Reactivation and Readmission Form, the student should check the box labeled "readmission."

Where to Obtain the Form

The Graduate Reactivation and Readmission Form is available in the dean's office of the college in which the student's graduate program is located or from his/her graduate program advisor.

How to Process the Form

The completed Graduate Reactivation and Readmission Form should be returned to the main office of the college in which the student's graduate program is located or to his/her graduate program advisor for processing.