## **CLASS ATTENDANCE**

Students are responsible for attending and participating in scheduled classes, labs and other required course-related activities as specified in the course syllabus. Students are responsible for any missed material, exams and/or assignments and are expected to attend and behave in a civil manner conducive to studies.

Instructors are responsible for clearly stating their attendance policies in the course syllabus. When their policies state that students' grades are linked to attendance, instructors will maintain a record of student attendance.